



# ICAO Traveller Identification Programme (TRIP)



## ICAO TRIP Regional Seminar & Exhibition St. John's, Antigua and Barbuda 31 January – 2 February 2017

### INFORMATION FOR PARTICIPANTS

#### 1. SEMINAR'S VENUE

The ICAO TRIP Regional Seminar & Exhibition will be held at the Jolly Beach Resort and Spa, Bolans Village, Antigua and Barbuda (<http://www.jollybeachresort.com/>) from 31 January – 2 February 2017. The Regional Seminar is hosted by the Ministry of Public Utilities, Civil Aviation and Transportation of the Government of Antigua and Barbuda.

#### 2. SCHEDULE OF THE MEETING

Official opening session of the Seminar will commence at 1400 hours on Tuesday, 31 January 2017. Simultaneous interpretation in English and Spanish will be available during the Seminar.

The Seminar Preliminary Outline may be found on the Seminar website at:  
<http://www.icao.int/Meetings/TRIP-Antigua-2017/Pages/Programme.aspx>

#### 3. REGISTRATION OF PARTICIPANTS

Participants are requested to register in advance ONLINE before 30 December 2016. Web address:  
<https://events.icao.int/event-details?campaignID=8f2d8a97-fd96-e611-80d4-00155d000188>

Participants will be registered on a first come first served basis. We encourage you to register for the Seminar at your earliest convenience for planning purpose.

Participants will be required to reconfirm their registration on site before the Seminar to collect their passes and Seminar materials. Registration Desk will be available at the Seminar venue on:

- Monday, 30 January 2017 from 15.00–17.00; and
- Tuesday, 31 January 2017, the opening day, from 09:00 a.m. to 12:00 p.m.

*Participants are requested to visibly wear the Seminar badge at all times.*

#### 4. LOCAL TRANSPORTATION

The recommended method of transportation is taxi.

#### 5. MONEY EXCHANGE

The Eastern Caribbean Dollar (ECD) is the national currency of Antigua and Barbuda. The exchange rate is approximately US\$1 = EC\$2.70

## 6. CREDIT CARDS

The international credit cards usually accepted in shopping centers, hotels, and restaurants are: American Express (AMEX), Diners, Master Card and Visa.

## 7. COMMERCIAL WORKING HOURS

Commercial working hours are generally from 8:00 a.m. until 2:00 p.m. from Monday to Thursday and on Friday, banking hours are from 8:00 a.m. until 4:00 p.m.

## 8. VISAS

Countries requiring visas to attend this Seminar are: Colombia, Haiti and Dominican Republic. Please contact the person listed at paragraph 12. below for further information and for special arrangements to be made. Deadline for visas is 15 January 2017.

## 9. HOSPITAL

Participants should have medical insurance or medical coverage from their respective governments to meet expenses, if any, towards sickness or a medical emergency during the seminar. The Government of Antigua and Barbuda (Ministry of Civil Aviation) or ICAO takes no responsibility to meet expenses in this regard.

## 10. LODGING

The Jolly Beach Resort and Spa is the venue which will host the Seminar and hotel accommodation for all participants.

**To book your Room:** Please email [reservations@jollybeachresort.com](mailto:reservations@jollybeachresort.com) or call toll-free 1 866 905 6559 from US/CANADA & Caribbean, from UK/EU 1 800 1235 6559 and quote **Booking Code:** ICAOTIDP0117, indicate room type required, arrival and departure dates, flight times, and roommate if applicable, no later than **31<sup>st</sup> December 2016.**

### **Accommodations Options:**

**Standard Room** - Single Occupancy: 145USD

**Superior Room** - Single Occupancy: 165USD

The rates are all-inclusive (meals and beverages). Extra person sharing in either accommodation is 85USD per night.

**Deposit & Payment:** A 1-night deposit is required at the time of booking and the balance can be paid prior to or on check-in. The Resort accepts Visa & Master Card.

**Internet Access:** In-Room Wi-Fi is available in select rooms at a cost of 10USD per day. If you require an internet access room, please indicate at the time of booking. Complimentary Wi-Fi is available in the Lobby, Courtyard, and Games Room areas of the Resort.

## **11. TOURISM**

Please visit the official tourism website of Antigua and Barbuda at [www.visitantiguabarbuda.com](http://www.visitantiguabarbuda.com) for more detailed information.

## **12. ADDRESS AND CONTACT NUMBERS**

### **Mr. Peter Abraham**

Oversight Officer (Event Coordinator)

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### **Mr. Edson Joseph**

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**For more information please contact:**  
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